



Mountain West Council | 106  
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BOY SCOUTS OF AMERICA®

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of this presentation from

**[www.mountainwestcouncil.org/  
eagleresources](http://www.mountainwestcouncil.org/eagleresources)**.

No need to write copious notes!  
Except this web address...



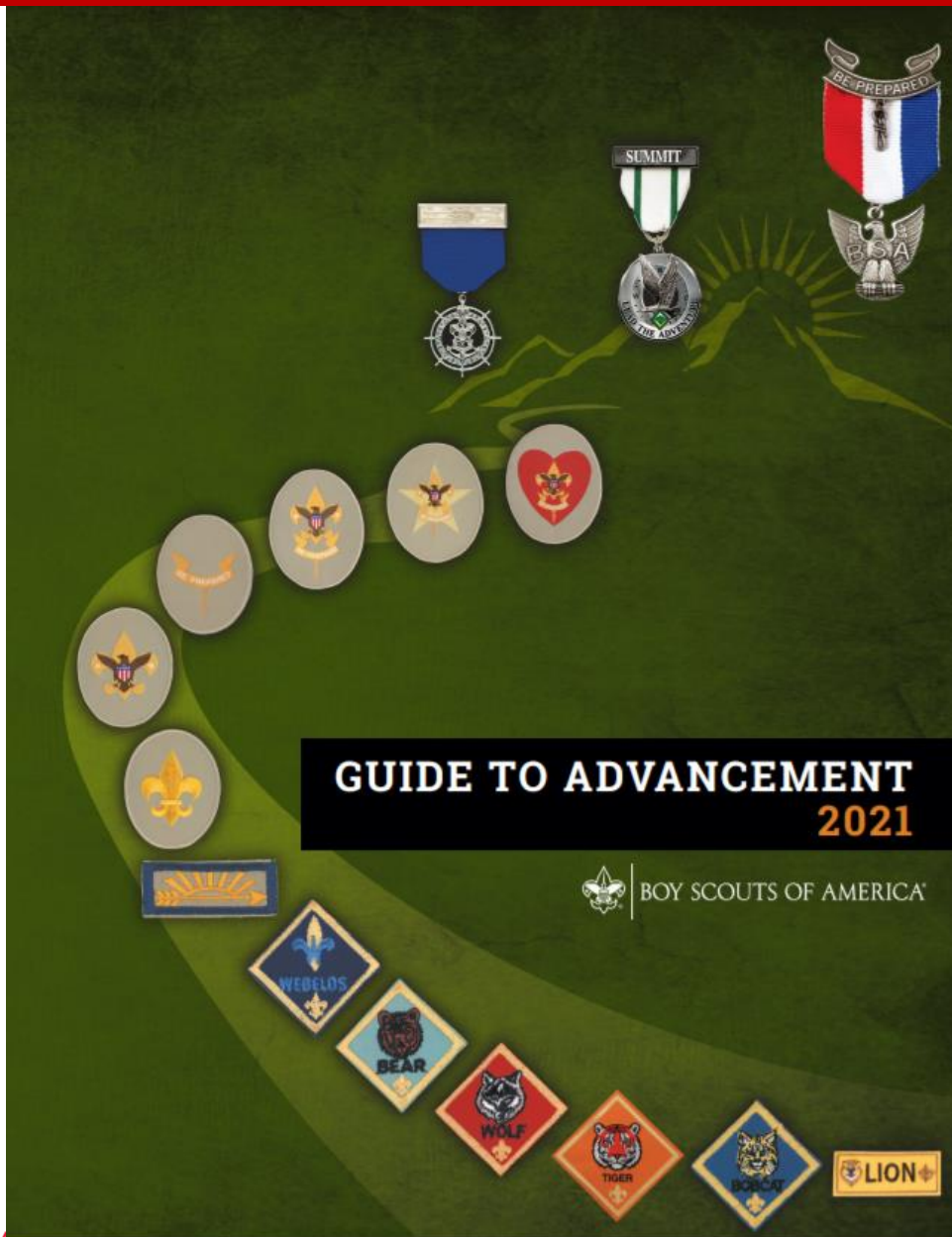


## Eagle Scout Resources



- [Application for Alternate Eagle Scout Rank Merit Badges](#)
- [Eagle Policy and Procedures](#)
- [Eagle Scout Rank Application](#)
- [Eagle Scout Service Project Workbook](#)
- [NESA: National Eagle Scout Association](#)
- [NESA Scholarship](#)
- [Glenn A. and Melinda W. Adams National Eagle Scout Service Project of the Year Award](#)
- [Trail to Eagle Guide](#)





The current version of the Guide to Advancement is the governing source document for all advancement related processes and procedures.

Where ambiguity may exist or where questions arise the Mountain West Council Advancement Committee will determine process and procedure for consistent administration throughout the council.



# 9.0.0.0 The Eagle Scout Rank

9.0.1.0 The Eagle Scout Rank Application Process

9.0.1.1 Complete All the Requirements

9.0.1.2 Prepare the Eagle Scout Service Project Workbook

9.0.1.3 Complete the Application

9.0.1.4 Obtain Required Signatures

9.0.1.5 Submit to Council Service Center

9.0.1.6 Council Verifies Application and Board of Review Scheduled

9.0.1.7 References Contacted

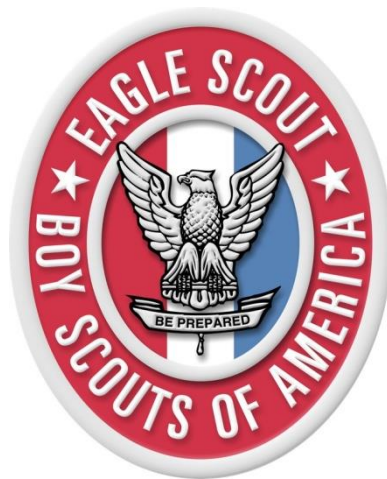
9.0.1.8 Application Returned to Council Service Center

9.0.1.9 Council Sends Application to National Advancement Program Team

9.0.1.10 National Advancement Program Team Returns Credentials

(These are the headings from the Guide to Advancement Section 9)





# Trail to Eagle Process

## Part 1: Eagle Rank Application



# Current Eagle Scout Application

## Edition: Download from the National Council link.

[https://filestore.scouting.org/filestore/pdf/512-728\\_WB\\_fillable.pdf?\\_gl=1\\*13av2d3\\*\\_ga\\*MjMzNjg2NjAuMTY0MTY5MDEwNg..\\*\\_ga\\_20G0JHESG4\\*MTY0MTY5NDQ1Ny4yLjEuMTY0MTY5NDYxNC42MA..&\\_ga=2.97700374.822500820.1641690106-23368660.1641690106](https://filestore.scouting.org/filestore/pdf/512-728_WB_fillable.pdf?_gl=1*13av2d3*_ga*MjMzNjg2NjAuMTY0MTY5MDEwNg..*_ga_20G0JHESG4*MTY0MTY5NDQ1Ny4yLjEuMTY0MTY5NDYxNC42MA..&_ga=2.97700374.822500820.1641690106-23368660.1641690106)





# EAGLE SCOUT RANK APPLICATION

**TO THE EAGLE SCOUT RANK APPLICANT.** This application is to be submitted after you have completed all requirements for the Eagle Scout rank. **Print in ink or type all information. List the month, day, and year for all dates.** When using computer date blocks, list the date: July 8, 2016, as 07 (for July) 08 (for day) 16 (for year). When you have completed this application, sign it and submit it to your unit leader.

Use capable computer-based resources to  
complete the fillable .pdf document to  
complete the application.



# These 6 requirements must be completed before the scout's 18<sup>th</sup> birthday.

1. Be active in your troop, crew, or ship for at least six months as a Life Scout.
2. As a Life Scout, demonstrate that you live by the principles of the Scout Oath and Scout Law in your everyday life and tell how you have done your duty to God. List the names of individuals who know you personally and would be willing to provide a recommendation on your behalf.
3. Earn a total of 21 merit badges (required badges are listed).
4. While a Life Scout, serve actively in your unit for a period of six months in one or more of the following positions of responsibility. **List only those positions served after Life board of review date.**
5. While a Life Scout, plan, develop, and give leadership to others in a service project helpful to any religious institution, any school, or your community.
6. While a Life Scout, participate in a unit leader conference.



# These people will be asked by the scout to write a “Letter of Recommendation”.

**REQUIREMENT 2.** As a Life Scout, demonstrate that you live by the principles of the Scout Oath and Scout Law in your everyday life and tell how you have done your duty to God. List the names of individuals who know you personally and would be willing to provide a recommendation on your behalf.

|                      | Name | Address | Telephone | Email |
|----------------------|------|---------|-----------|-------|
| Parents/guardians    |      |         |           |       |
| Religious            |      |         |           |       |
| Educational          |      |         |           |       |
| Employer (if any)    |      |         |           |       |
| Two other references |      |         |           |       |



# Confidential Eagle Candidate Reference Form.

Mountain West Council

**Confidential Eagle Scout Reference Form**

Boy Scouts of America

|                |                              |             |             |
|----------------|------------------------------|-------------|-------------|
| _____          | _____                        | ( ) - _____ | _____       |
| Reference Name | Eagle Scout Candidate's Name | & phone     | Unit Number |

The candidate listed above is applying for the highest award the Boy Scouts of America can bestow upon a youth member. The candidate has worked for several years, and if they are successful in their quest, they will have earned a nationally recognized achievement that they will be proud of for the rest of their life. In addition the Eagle Scout Rank will open many doors for them, while at the same time placing upon them the expectation to set an example of high values and ethics.

Soon they will be called before the Eagle Scout Board of Review, a group of citizens who represent the Mountain West Council, BSA. We are hoping you will be able to help the board get to know them as they make their decision whether or not to recognize them with the Award.

The Eagle Scout candidate has submitted your name as a reference. Would you please take a moment and complete this confidential form? The candidate was to have supplied you with a stamped envelope already addressed, so you can send the completed form to his BSA unit Advancement Committee Chair. If they did not, please give them a call for the proper name and address. Please do not return the form to the candidate.

Eagle Scout requirement #2 states: "Demonstrate that you live by the principles of the Scout Oath and Law in your daily life." Give us your opinion. Does this young person live by the principles shown below? How? Look at each point. Can you give us some examples?

Download from the council eagle resources page



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# Confidential Eagle Candidate Reference Form Process

“The Eagle Scout candidate has submitted your name as a reference. Would you please take a moment and complete this confidential form? The candidate was to have supplied you with a stamped envelope already addressed, so you can send the completed form to his BSA unit Advancement Committee Chair. If they did not, please give them a call for the proper name and address. Please do not return the form to the candidate.”



# Enter dates merit badges completed.

**REQUIREMENT 3.** Earn a total of 21 merit badges (required badges are listed). List the month, day, and year the merit badge was earned and the unit number it was earned in.

| MERIT BADGE                                  | DATE EARNED | UNIT NO. | MERIT BADGE                                   | DATE EARNED | UNIT NO. | MERIT BADGE | DATE EARNED | UNIT NO. |
|----------------------------------------------|-------------|----------|-----------------------------------------------|-------------|----------|-------------|-------------|----------|
| 1 CAMPING                                    |             |          | *8 ENVIRONMENTAL SCIENCE<br>OR SUSTAINABILITY |             |          | 15          |             |          |
| 2 CITIZENSHIP IN<br>THE COMMUNITY            |             |          | 9 FIRST AID                                   |             |          | 16          |             |          |
| 3 CITIZENSHIP IN<br>THE NATION               |             |          | *10 SWIMMING OR HIKING<br>OR CYCLING          |             |          | 17          |             |          |
| 4 CITIZENSHIP IN<br>THE WORLD                |             |          | 11 PERSONAL<br>MANAGEMENT                     |             |          | 18          |             |          |
| 5 COMMUNICATION                              |             |          | 12 PERSONAL FITNESS                           |             |          | 19          |             |          |
| 6 COOKING                                    |             |          | 13 FAMILY LIFE                                |             |          | 20          |             |          |
| *7 EMERGENCY PREPARED-<br>NESS OR LIFESAVING |             |          | 14                                            |             |          | 21          |             |          |

**\*Cross out badges not earned.** If a crossed-out badge in #7, #8, and #10 was earned, it may be reentered in 14 through 21.

You must attach the Application for Alternative Eagle Scout Rank Merit Badges for those merit badges earned in place of the Eagle required badge(s).



# The “Position of Responsibility” dates are entered here. Six months minimum.

**REQUIREMENT 4.** While a Life Scout, serve actively in your unit for a period of six months in one or more of the following positions of responsibility. **List only those positions served after Life board of review date.**

**Scout troop.** Patrol leader, assistant senior patrol leader, senior patrol leader, troop guide, Order of the Arrow troop representative, den chief, scribe, librarian, historian, quartermaster, junior assistant Scoutmaster, chaplain aide, instructor, webmaster, outdoor ethics guide

**Venturing crew.** President, vice president, secretary, historian, den chief, treasurer, guide, quartermaster, chaplain aide, outdoor ethics guide

**Sea Scout ship.** Boatswain, boatswain's mate, purser, yeoman, storekeeper, crew leader, media specialist, specialist, den chief, chaplain aide

**Lone Scout:** Leadership responsibility in your school, religious organization, or club, or elsewhere in your community

|          |      | Date of Life Scout<br>board of review |     |      |
|----------|------|---------------------------------------|-----|------|
|          |      | Month                                 | Day | Year |
| Position |      |                                       |     |      |
| Position |      |                                       |     |      |
|          | FROM | Month                                 | Day | Year |
|          | TO   | Month                                 | Day | Year |
|          | FROM | Month                                 | Day | Year |
|          | TO   | Month                                 | Day | Year |



# Details of the Eagle Project are entered here.

**REQUIREMENT 5.** While a Life Scout, **plan, develop, and give leadership to others** in a service project helpful to any religious institution, any school, or your community. (The project must benefit an organization other than the Boy Scouts of America.) A project proposal must be approved by the organization benefiting from the effort, your unit leader and unit committee, and the council or district before you start. **You must use the *Eagle Scout Service Project Workbook*, No. 512-927, in meeting this requirement.**

Project name:

Date project finished

|                      |                      |                      |                      |                      |
|----------------------|----------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| Month                | Day                  | Year                 |                      |                      |

Grand total of hours:  (from *Eagle Scout Service Project Workbook*—for statistical purposes only)



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# This is the date of the “Scoutmaster Conference”

**REQUIREMENT 6.** While a Life Scout, participate in a unit leader conference.

Date conference was held

|       |  |     |  |      |  |
|-------|--|-----|--|------|--|
|       |  |     |  |      |  |
| Month |  | Day |  | Year |  |

This form is remarkably easy to fill  
out!\*



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# The “Personal Statement”

## Part of the **Certification by Applicant.**

In preparation for your board of review, prepare and attach to your Eagle Scout Rank Application a statement of your ambitions and life purpose and a listing of positions held in your religious institution, school, camp, community, or other organizations, during which you demonstrated leadership skills. Include honors and awards received during this service.



# After the applicant, Unit leader, and unit committee chair sign the application, it is ready to submit to the Council office.

**CERTIFICATION BY APPLICANT.** On my honor as a Scout, Venturer, or Sea Scout all statements on this application are true and correct.

All requirements, with the exception of my board of review, were completed prior to my 18th birthday.\*

In preparation for your board of review, prepare and attach to your Eagle Scout Rank Application a statement of your ambitions and life purpose and a listing of positions held in your religious institution, school, camp, community, or other organizations, during which you demonstrated leadership skills. Include honors and awards received during this service.

Signature of applicant \_\_\_\_\_ Telephone \_\_\_\_\_

Date 

|       |  |     |  |      |  |
|-------|--|-----|--|------|--|
|       |  |     |  |      |  |
| Month |  | Day |  | Year |  |

\*Or the date established by an extension of time granted by the National Council (see the *Guide to Advancement*, section 9.0.4.0.). The completion date does not apply to Scouts registered beyond the age of eligibility as provided for in the *Guide to Advancement*, section 10.0.0.0.

**UNIT APPROVAL** (personal signatures required)

Signature of unit leader \_\_\_\_\_ Telephone \_\_\_\_\_  
Scoutmaster, Advisor, or Skipper

Date 

|       |  |     |  |      |  |
|-------|--|-----|--|------|--|
|       |  |     |  |      |  |
| Month |  | Day |  | Year |  |

Signature of unit committee chair \_\_\_\_\_ Telephone \_\_\_\_\_

Date 

|       |  |     |  |      |  |
|-------|--|-----|--|------|--|
|       |  |     |  |      |  |
| Month |  | Day |  | Year |  |

**BSA LOCAL COUNCIL VERIFICATION.** According to the records of this council, the applicant is a registered member of this unit and this application is approved as accurate.

Signed \_\_\_\_\_ Position \_\_\_\_\_

Date 

|       |  |     |  |      |  |
|-------|--|-----|--|------|--|
|       |  |     |  |      |  |
| Month |  | Day |  | Year |  |



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The Eagle Rank application should be submitted to the Council office no later than 2 weeks after the 18<sup>th</sup> birthday at the latest.



This is the “Freaked Out Parent Clause”.

(The workbook report section, rank application, personal statement and reference letters can all be completed and submitted after the 18<sup>th</sup> birthday).



# These items are required before the Eagle Board of Review can be scheduled

- Council-verified Eagle Rank application
- Candidates personal statement
- Minimum of two reference letters received by the unit advancement committee chair\*
- Completed Project Workbook
  - We recommend using a 3-ring binder and sheet protectors for better organization, to keep it all together, and for presentation.



After the Council verification, the Eagle Rank Application is returned to the submitter.

Contact the District Advancement Chair who will assign an Eagle Reviewer, if the district Eagle Service Project reviewer is not available, who will contact the Unit Advancement Chair for EBOR scheduling.



# Successfully complete an Eagle Scout board of review!

Recommended timing:

Completed within 3 months after the scout's 18<sup>th</sup> birthday.

## 8.0.3.1 Eagle Scout Board of Review Beyond the 18th Birthday

1. An Eagle Scout board of review may occur, without special approval, up to 24 months after a Scout's 18th birthday. See "Boards of Review Must be Granted When Requirements are Met," 8.0.0.2. Even if there are some concerns that requirements have not been fulfilled, the Scout is entitled to a board of review.



**Eagle Scout Board of Review Validation Sheet**  
*to be submitted to the council with the Eagle Scout Rank Application*

Name of Eagle Scout Candidate: \_\_\_\_\_ Board of Review Date: \_\_\_\_\_

Name of District Eagle Reviewer: \_\_\_\_\_ Phone: \_\_\_\_\_

Name of Submitter: \_\_\_\_\_ Phone: \_\_\_\_\_

Submitter's relationship to Eagle Scout Candidate: \_\_\_\_\_

- ☐ 1. **Eagle Rank Application** has all signatures, including the board chair and district reviewer.
- ☐ 2. **Advancement Report is present.** To be signed by three members of the Eagle Scout Board of Review. This is particularly important if any Eagle Palms are being submitted.
- ☐ 3. **Goals & Ambition Statement** is present.
- ☐ 4. **At least two letters of reference** are present.
- ☐ 5. **Eagle Project proposal signatures are in place.** There must be five signatures. From the Eagle Scout Candidate, the Unit Leader, Unit Committee (doesn't have to be the Committee Chair), the Beneficiary and the District Eagle Reviewer.
- ☐ 6. **Eagle Project completion signatures are in place.** There must be three signatures. From the Eagle Scout Candidate, the Unit Leader and the Beneficiary.
- ☐ 7. **The Project Hours Chart from the Eagle Scout Service Project Workbook is completed.**

Total number of participants: \_\_\_\_\_ Total number of hours: \_\_\_\_\_

- ☐ 8. **In one brief sentence, what did the Scout do for their project?** \_\_\_\_\_

- ☐ 9. **Name of the Beneficiary** (Organization, School, Church etc.): \_\_\_\_\_

- ☐ 10. **Total cost of materials and supplies** (consumables, such as tape, disposable paint brushes and gloves etc.) **Do not include** food items, vehicles or equipment, tools purchased for the project if they will not be remaining with the beneficiary (hand & power tools). \$ \_\_\_\_\_

- ☐ 10. **Additional comments from the District Eagle Reviewer:** \_\_\_\_\_

- ☐ 11. **Signature of Council Certified, District Eagle Reviewer that the above items were present and accounted for:**

Signature: \_\_\_\_\_ Printed Name: \_\_\_\_\_



There are 3 Districts in the Mountain West Council. Each District has specific methods to process the paperwork and schedule the Board of Review.

Contact your District Advancement Chair for their Eagle Scout Application and Eagle Board of Review scheduling process.



# District Advancement Chairs:

## Owyhee District

Contact: Bob Fischer, 208-989-2770, [rxfishch48@hotmail.com](mailto:rxfishch48@hotmail.com)

## Snake River District

Contact: Jim Gomm, 208-539-5859, [jegomm57@gmail.com](mailto:jegomm57@gmail.com)

## Tapawingo District

Contact: Tracy Cunningham, 208-871-0878,  
[theredshoelady@gmail.com](mailto:theredshoelady@gmail.com)

# Council Advancement Chair

**Contact:** Dave Shields, 425-998-3643,  
[MtnWestScouter@gmail.com](mailto:MtnWestScouter@gmail.com)



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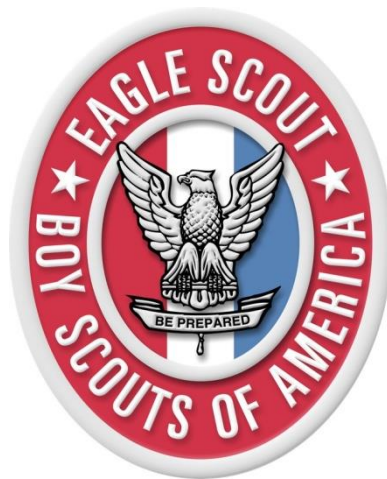


## Eagle Scout Resources



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- [Eagle Policy and Procedures](#)
- [Eagle Scout Rank Application](#)
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- [Glenn A. and Melinda W. Adams National Eagle Scout Service Project of the Year Award](#)
- [Trail to Eagle Guide](#)



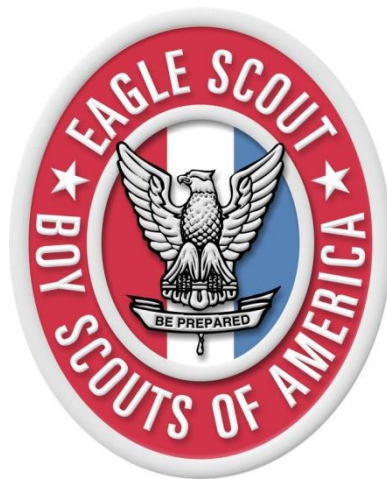


This concludes Part 1.



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# Trail to Eagle Process

## Part 2: Eagle Service Project Workbook





# Eagle Scout Service Project Workbook



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Eagle Scout candidate's full legal name

Please give a name to your project



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- Current Version: <https://www.scouting.org/wp-content/uploads/2021/02/EagleProjectWorkbook2021c-v2.pdf>

Use capable computer-based resources to complete the fillable .pdf document to complete the application (like Adobe Acrobat Reader DC)

The fields expand to accommodate text and images.

# Your Eagle Scout Service Project Workbook represents you, the candidate.

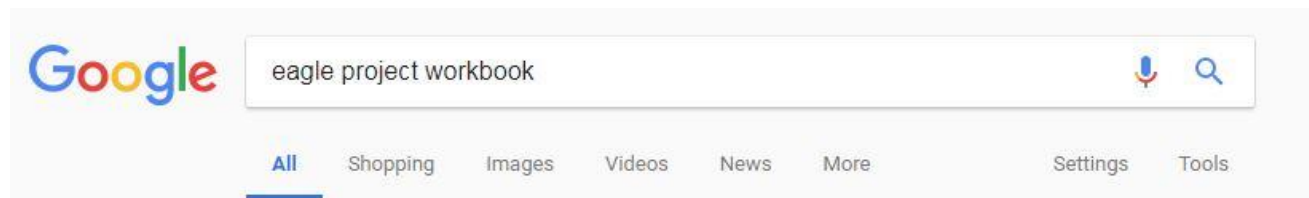
It is the first hard evidence the members of the Eagle Board of Review panel may have of you as an individual Scout.

This project reflects upon you, your commitment to grow from this experience, and the importance of the Eagle Award to you –  
It must reflect your best work.

- Use complete sentences
- Spelling, grammar and paragraph structure check
- If the ideas, information and details are in your head, they should be included in writing in your workbook



# Use of third party services to fill out the PDF is not recommended. Will lead to unnecessary frustration and money spent!



No!



Eagle Scout Project Sheet | Edit, Sign, Print, Fill Online | PDFfiller.com

[eagle-scout-project-workbook.pdfFiller.com/](https://eagle-scout-project-workbook.pdfFiller.com/)

★★★★★ Rating for pdfFiller.com: 3.8 - 7,281 reviews

Download or Email **Eagle** Scout & More Fillable Forms, Register and Subscribe Now! Free Mobile App.

Money Back Guarantee. Edit On Any Device. 24/7 Tech Support. Paperless Solutions. 5 Star Rated.

PDFfiller Basic - from \$6.00/mo - Fill & e-Sign PDF online · More

Convert PDF to Word

Convert PDF to Editable Online.

No Installation Needed. Try Now!

Type Text in PDF Online

Upload & Type on PDF Files Online.

No Installation Needed. Try Now!

Yes!



Eagle Scout Service Project Workbook - Boy Scouts of America

[https://www.scouting.org/Programs/Boy Scouts/Advancement and Awards](https://www.scouting.org/Programs/Boy%20Scouts/Advancement%20and%20Awards/)

The **Eagle** Scout Service **Project Workbook** PDF requires Adobe Reader 9 or later and must be opened from within Adobe Reader. This enables the user to take ...



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# What an Eagle Scout Candidate Should Expect

The Eagle Scout service project  
belongs to the Eagle Scout candidate.

The candidate's parents and others may help, but  
the Scout must be the leader.

(Message to Scouts and Parents or Guardians – Page 4)



# Eagle Scout Requirement No. 5

While a Life Scout, **plan, develop, and give leadership to others** in a service project helpful to any religious institution, any school, or your community.

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- Plan
- Develop
- Give leadership
- Benefits (helpful to) the community



# Leadership

**What Is Meant by “Give Leadership to Others ...?”** (See the *Guide to Advancement*, topic 9.0.2.4)

“Others” means at least two people besides the Scout. Helpers may be involved in Scouting or not, and of any age appropriate for the work. Councils, districts, and units shall not establish requirements for the number of people led, or their make-up, or for time worked on a project.

- “Others” means at least two people besides the Scout.
- Role of Candidate – Project Leader
- Opportunity to Lead Adults



*The project must benefit an organization other than any segment of the Boy Scouts of America*

*Your project must be for any religious institution, any school, or your community. It is important to note, however, that the BSA has defined “your community” to include the “community of the world.”*



# Possible Roles for Supporting Adults

All adult roles must be under the direction of the Scout.

- Advertising/Promotion
- Photographer
- Registrar
- Safety Officer
- Project execution group leader
- Refreshment coordinator



# An Eagle Project Coach or mentor is highly recommended and beneficial, but not a requirement.

## **Eagle Scout Service Project Coaches** (See the *Guide to Advancement*, topic 9.0.2.9)

Many units, districts, and councils use Eagle Scout service project “coaches,” because the advice they provide after approval of a proposal can be invaluable as a candidate develops his project plan. A coach can help Scouts see that if a plan is not sufficiently developed then projects can fail. Assistance can come through evaluating a plan and discussing its strengths, weaknesses, and risks, but coaches do not have the authority to dictate changes, or take any other such directive action. Instead, coaches must use the BSA method of positive adult association, logic, and common sense to help the candidate make wise decisions.

It is up to the council to determine who may serve as project coaches and how they might be assigned or otherwise provided to candidates. Coaches must be registered with the BSA (in any adult position) and be current in BSA Youth Protection training, and may come from the unit, district, or council level. For examples of how a service project coach can assist, please see the *Guide to Advancement*, topic 9.0.2.9. Note that there should be only one coach that is *designated* for you by your council or district; but your unit may also provide people to coach you.



- **Routine labor is not normally appropriate for a project.** This might be defined as a job or service you may provide as part of your daily life, or a routine maintenance job normally done by the beneficiary (for example, pulling weeds on the football field at your school).
- **While projects may not be of a commercial nature or for a business,** this is not meant to disallow work for community institutions, such as museums and service agencies (like homes for the elderly, for example), that would otherwise be acceptable. Some aspect of a business operation provided as a community service may also be considered; for example, a park open to the public that happens to be owned by a business, but primarily benefits the community.
- **A project may not be a fundraiser.** In other words, it may not be an effort that primarily collects money, even for a worthy charity. Fundraising is permitted only for securing materials and facilitating a project, and it may need to be approved by your council. See “Eagle Scout Service Project Fundraising Application” later in this workbook.



# What types of projects are acceptable for Eagle Scout Service Projects?

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Any idea that allows the Life Scout to meet requirement #5 parameters and benefits the community!



## WHERE TO LOOK FOR POTENTIAL EAGLE SERVICE PROJECTS

### City Agencies:

- Animal Shelter
- Fire Department
- Police Department
- Parks & Recreation
- Public Library
- Chamber of Commerce
- School District & Schools
- Zoo Boise

### County Agencies:

- Historical Society
- Public Health
- Veterans Services
- County Commissioners

### State Agencies:

- Fish & Game
- M.K. Nature Center
- Health & Welfare
- Forest Service
- Botanical Garden

### Federal Agencies:

- Bureau of Land Management
- Bureau of Reclamation

### Charitable Agencies

- Lions Club
- National Federation of the Blind
- Food Bank
- Homeless Shelter
- Salvation Army

### Health Agencies:

- Heart Association
- Cancer Association
- Multiple Sclerosis Association
- Veterans Hospital & Home
- Nursing Homes\*

\*Non-Profit such as Good Samaritan  
and Veteran's Home

### Other Agencies:

- American Legion
- Veterans of Foreign Wars (VFW)
- Foothills Learning Center
- Churches
- Cemeteries (Publicly Owned)
- Sponsoring Organization  
(Cannot benefit Scouting)



# QUIZ: Are these acceptable Eagle Scout Service projects?

---

- Documenting gravesites for the Billion Graves Project?
- Building a wheelchair ramp for an elderly couple?
- Collecting & retiring US flags?
- Raising money to give to the local food bank?
- Improving a park owned by a business?
- Painting a shed for the local church?
- Providing labor and following instructions for an American Red Cross sponsored blood drive?



# QUIZ: Answers.

---

- Documenting gravesites for the Billion Graves Project?
  - **No. Planning and development not required by candidate. Labor scheduling only.**
- Building a wheelchair ramp for an elderly couple?
  - **Sure, if it meets the 4-point Req 5 criteria.**
- Collecting & retiring US flags?
  - **Sure, if it meets the 4-point Req 5 criteria.**
- Raising money to give to the local food bank?
  - **No. Cannot be a fundraiser only.**
- Improving a park owned by a business?
  - **Sure, if it meets the 4-point Req 5 criteria.**
- Painting a shed for the local church?
  - **Sure, if it meets the 4-point Req 5 criteria.**
- Providing labor and following instructions for an American Red Cross sponsored blood drive?
  - **No. Planning and development not required by candidate. Labor scheduling only.**



# Acceptable Eagle Scout Service Projects Note 1?

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Food and commodity drives for not-for-profit organizations that are planned and advertised by the organization are great unit service opportunities but ARE NOT appropriate for Eagle Scout Service Projects because they do not allow the Life Scout to meet requirement #5 parameters!



# Acceptable Eagle Scout Service Projects Note 2?

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Scheduling labor only for Parks and Recreation Department projects that are planned by the organization are great unit service opportunities but ARE NOT appropriate for Eagle Scout Service Projects because they do not allow the Life Scout to meet requirement #5 parameters!



# There are four parts to the Eagle Project Workbook:

1. Introduction
2. Eagle Scout Service Project Proposal
3. Eagle Scout Service Project Plan
4. Eagle Scout Service Project Report





## Eagle Scout Service Project Proposal



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Eagle Scout candidate's full legal name

Please give a name to your project



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# “Proposal Must Be Approved ...Before You Start”

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## **Meeting the Five Tests of an Acceptable Eagle Scout Service Project.**

Your proposal must be prepared first. The proposal is an overview, but also the *beginnings* of planning. It must show your unit leader, unit committee, and council or district your project can meet the following tests.

1. It provides sufficient opportunity to meet the Eagle Scout service project requirement.
2. It appears to be feasible.
3. Safety issues will be addressed.
4. Action steps for further detailed planning are included.
5. You are on the right track with a reasonable chance for a positive experience.



**Caution: Using an Adobe or other PDF reader to insert a "signature" can cause this entire document's contents to be locked preventing future edits; make sure you save a copy if any signatures will be inserted digitally.**

|                                                                                                                                                                                                                                                                                                                       |      |                                                                          |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|--------------------------------------------------------------------------|
| <b>Candidate's Promise*</b>                                                                                                                                                                                                                                                                                           |      | <i>Sign below before you seek the other approvals for your proposal.</i> |
| On my honor as a Scout, I have read this entire workbook, including the "Message to Scouts and Parents or Guardians" on page 4. I promise to be the leader of this project, and to do my best to carry it out for the maximum benefit to the religious institution, school, or community I have chose as beneficiary. |      |                                                                          |
| Signed                                                                                                                                                                                                                                                                                                                | Date |                                                                          |

*\* Remember: Do not begin any work on your project, or raise any money, or obtain any materials, until your project has been approved.*

|                                                                                                                                                                                                                                                                                                                                                                                      |      |                                                                                                                                                                                                                                                                                                                                                                                  |      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|
| <b>Unit Leader Approval*</b>                                                                                                                                                                                                                                                                                                                                                         |      | <b>Unit Committee Approval*</b>                                                                                                                                                                                                                                                                                                                                                  |      |
| I have reviewed this proposal and discussed it with the candidate. I believe it provides impact worthy of an Eagle Scout service project, and will involve planning, development and leadership. I am comfortable the Scout understands what to do, and how to lead the effort. I will see that the project is monitored, and that adults or others present will not overshadow him. |      | This Eagle Scout candidate is a Life Scout, and registered in our unit. I have reviewed this proposal, I am comfortable the project is feasible, and I will do everything I can see that our unit measures up to the level of support we have agreed to provide (if any). I certify that I have been authorized by our unit committee to provide its approval for this proposal. |      |
| Signed                                                                                                                                                                                                                                                                                                                                                                               | Date | Signed                                                                                                                                                                                                                                                                                                                                                                           | Date |
| Name (Printed) <span style="background-color: #e0e0ff; display: inline-block; width: 250px; height: 1.2em; vertical-align: middle;"></span>                                                                                                                                                                                                                                          |      | Name (Printed) <span style="background-color: #e0e0ff; display: inline-block; width: 250px; height: 1.2em; vertical-align: middle;"></span>                                                                                                                                                                                                                                      |      |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                |      |                                                                                                                                                                                                                                                                                                                                                                                                                            |      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|
| <b>Beneficiary Approval*</b>                                                                                                                                                                                                                                                                                                                                                                                                                   |      | <b>Council or District Approval</b>                                                                                                                                                                                                                                                                                                                                                                                        |      |
| This service project will provide significant benefit, and we will do all we can to see it through. We realize funding on our part is not required, but we have informed the Scout of the financial support (if any) to which we have agreed. We understand any fund raising the Scout conducts will be in our name and that funds left over will come to us if we are allowed to accept them. We will provide receipts to donors as required. |      | I have read topics 9.0.2.0 through 9.0.2.15, regarding the Eagle Scout service project, in the <i>Guide to Advancement</i> , No. 33088. I agree on my honor to apply the procedures as written, and in compliance with the policy on "Unauthorized Changes to Advancement." Accordingly, I approve this proposal. I will encourage the candidate to prepare a project plan and share it with the designated project coach. |      |
| <b>Our Eagle Candidate has provided us a copy of "Navigating the Eagle Scout Service Project, Information for Project Beneficiaries."</b><br><br>Yes _____ No _____                                                                                                                                                                                                                                                                            |      |                                                                                                                                                                                                                                                                                                                                                                                                                            |      |
| Signed                                                                                                                                                                                                                                                                                                                                                                                                                                         | Date | Signed                                                                                                                                                                                                                                                                                                                                                                                                                     | Date |
| Name (Printed) <span style="background-color: #e0e0ff; display: inline-block; width: 250px; height: 1.2em; vertical-align: middle;"></span>                                                                                                                                                                                                                                                                                                    |      | Name (Printed) <span style="background-color: #e0e0ff; display: inline-block; width: 250px; height: 1.2em; vertical-align: middle;"></span>                                                                                                                                                                                                                                                                                |      |

*\* While it makes sense to obtain approvals in the order they appear, there shall be no required sequence for the order of obtaining those approvals marked with an asterisk (\*). Council or district approval, however, must come after the others.*





## Eagle Scout Service Project Plan



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Eagle Scout candidate's full legal name

Eagle Scout Service Project Name

Planned start date

Planned completion date



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The “plan” is developed and shared with the Beneficiary before work on the Project begins.

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- The plan is not approved by the Scoutmaster, Troop Committee or District
- Scope of project clearly explained (Definition of “Done” agreed upon in writing with the Beneficiary)
- The “plan” is the “recipe” (includes all information needed to complete the project)



# Eagle Scout Service Project Fundraising Application

(completed as part of the “Plan”)

Eagle Scout Service Project Fundraising Application must be used in obtaining approval for service project fundraising of monies and for in-kind donations of materials, supplies, tools, or other needs.\*

\*No application needed for donations from the Unit, Chartered Organization, or friends and relatives.

\*In the Mountain West Council, no application required to solicit up to \$500 in material from local stores (lumber, food, toiletries, etc.)



## 9.0.2.14 Risk Management and Eagle Scout Service Projects

All Eagle Scout Service Projects constitute official Scouting activity and thus are subject to Boy Scouts of America policies and procedures. Projects are considered part of a unit's program and are treated as such with regard to policies, procedures, and requirements regarding Youth Protection principles, including two-deep leadership and the Guide to Safe Scouting, etc.

- Example to consider: use of power tools?





## Eagle Scout Service Project Report



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Eagle Scout candidate's full legal name

Eagle Scout Service Project Name

Project start date

Project completion date



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# The “Report” is filled out after the project is completed.

- Including before and after photos are helpful
- Represent the Candidate’s best work in the Candidate’s absence
- Project workbook is presented at the Eagle Board of Review.



# Service Project Data

## Entering Service Project Data

The BSA collects information on the hours worked on Eagle Scout service projects\* because it points to achievement of our citizenship aim. To assist with the data collection, please refer to your list of people who helped and the number of hours they worked. Then please provide the information requested below. Include hours spent doing planning under Total Hours Worked.

**Be sure to include yourself, and the time spent on planning.**

|                                                                            | Number of Workers | Total Hours Worked |
|----------------------------------------------------------------------------|-------------------|--------------------|
| The Eagle Scout Candidate - Planning Hours                                 | 1                 |                    |
| The Eagle Scout Candidate - Execution Hours                                | 1                 |                    |
| Registered BSA youth members                                               |                   |                    |
| Other youth (brothers, sisters, friends, etc., who are not BSA members)    |                   |                    |
| Registered BSA adult Scouting volunteers and leaders                       |                   |                    |
| Other adults (parents, grandparents, etc., who are not BSA members)        |                   |                    |
| Grand Total of Hours (enter here and on your Eagle Scout Rank Application) |                   |                    |

**\*There is no requirement for a minimum number of hours that must be worked on an Eagle Scout service project.**

*If you have been told you must meet a minimum number of hours then you may lodge a complaint with your district or council. If you have given leadership to an otherwise worthy project and are turned down by your board of review solely because of a lack of hours, you should appeal the decision.*

- Keep a log from the very beginning to make this easy



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# 3 Approvals for Completion

**Caution:** Using an Adobe or other PDF reader to insert a "signature" can cause this entire document's contents to be locked preventing future edits; make sure you save a copy if any signatures will be inserted digitally.

**Candidate's Promise** *Sign below before you seek the other approvals.*

*On my honor, I was the leader of my Eagle Scout service project and executed it as reported here*

|           |      |
|-----------|------|
|           |      |
| Signature | Date |

## Approvals

*In my opinion, this Eagle Scout service project meets Eagle Scout requirement 5, as stated on page 3 of this workbook.*

|                          |      |                          |      |
|--------------------------|------|--------------------------|------|
| <b>Beneficiary name:</b> |      | <b>Unit leader name:</b> |      |
|                          |      |                          |      |
| Signature                | Date | Signature                | Date |

- This is where a clear definition of “done” is important – to get the Beneficiary signature



Remember the importance of your  
relationship with the beneficiary  
representative.



## **Navigating the Eagle Scout Service Project**

*Information for Project Beneficiaries*



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## 9.0.2.12 Addressing Common Misconceptions

1. No unit, district, council, or individual shall place any requirement or other standard on the number of hours spent on a project. The Boy Scouts of America collects data about time worked on Eagle Scout service projects only because it points to a level of excellence in achieving the BSA aim related to citizenship.
2. Eagle Scout service projects are individual matters. No more than one candidate may receive credit for working on the same project.
3. There is no requirement a project must have lasting value.
4. Any plans completed after the project proposal has been approved by the council or district are between the Scout and the beneficiary.

The role of beneficiaries in reviewing plans is explained in the service project beneficiary information sheet, “Navigating the Eagle Scout Service Project,” that is posted on the Advancement Resources page at [www.scouting.org/advancement](http://www.scouting.org/advancement) and is included in the Eagle Scout Service Project Workbook.



## **Evaluating the Project After Completion (See the *Guide to Advancement*, topic 9.0.2.13)**

Eagle Scout projects must be evaluated primarily on impact—the extent of benefit to the religious institution, school, or community, and on the leadership provided by the candidate. There must also be evidence of planning and development. This is not only part of the requirement, but relates to our motto to, “Be Prepared.” However, in determining if a project meets requirement 5, reviewers must not require more planning and development than necessary to execute the project. These elements must not overshadow the project itself, as long as the effort was well led, and resulted in an otherwise worthy outcome acceptable to the beneficiary.

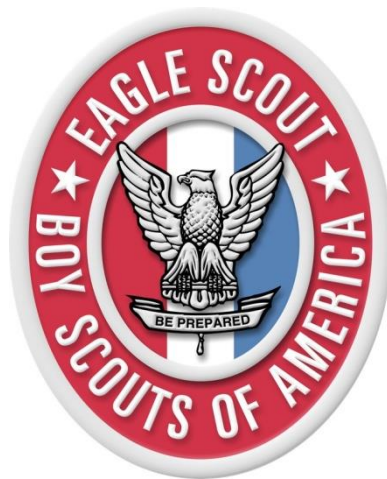


# Why do adults often have the desire to add requirements?

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- Their own experience completing the requirements as a youth?
- Ego feeding, for one or more stakeholders?
- Create “Super Eagles”?
- Other?





This concludes Part 2.



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## Eagle Scout Resources



- [Application for Alternate Eagle Scout Rank Merit Badges](#)
- [Eagle Policy and Procedures](#)
- [Eagle Scout Rank Application](#)
- [Eagle Scout Service Project Workbook](#)
- [NESA: National Eagle Scout Association](#)
- [NESA Scholarship](#)
- [Glenn A. and Melinda W. Adams National Eagle Scout Service Project of the Year Award](#)
- [Trail to Eagle Guide](#)

